

EXAMPLE: REPORTING ETHNICITY & RACE

Reporting Ethnicity (Hispanic/Latino Origin) and Race: add the total number of clients who identified “yes” for being Hispanic/Latino. The client may identify as any race as well as of being ethnically Hispanic / Latino.

Report Total Ethnicity / Race

Client Information from Intake /Counseling Form

Ethnicity	Total
Hispanic / Latino	2
Race	Total
Caucasian / White	1
American Indian / Alaskan Native	
African American / Black	
Asian	
Asian Indian	
Cambodian	
Chinese	1
Filipino	
Japanese	
Korean	
Laotian	
Vietnamese	
Other Asian	
Native Hawaiian / Pacific Islander	
Guamanian	
Hawaiian	
Samoan	
Other Native Hawaiian / Pacific Islander	
Other Race	
Two or More Races	
Client Declined / Not Collected	2

Client #1 Identifies as being Caucasian with Spanish decent (therefore Caucasian with Hispanic Ethnic origins)

RACE (Check One): <input checked="" type="checkbox"/> Caucasian / White <input type="checkbox"/> African American / Black <input type="checkbox"/> American Indian / Alaskan Native	*Asian <input type="checkbox"/> Asian Indian <input type="checkbox"/> Filipino <input type="checkbox"/> Laotian <input type="checkbox"/> Cambodian <input type="checkbox"/> Japanese <input type="checkbox"/> Vietnamese <input type="checkbox"/> Chinese <input type="checkbox"/> Korean <input type="checkbox"/> Other Asian	Native Hawaiian / Pacific Islander <input type="checkbox"/> Guamanian <input type="checkbox"/> Hawaiian <input type="checkbox"/> Samoan <input type="checkbox"/> Other Pacific Islander
*HISPANIC / LATINO ORIGIN (ETHNICITY): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Two or More Races <input type="checkbox"/> Some Other Race <input type="checkbox"/> Missing		

Client #2 Solely identifies as being Hispanic

RACE (Check One): <input type="checkbox"/> Caucasian / White <input type="checkbox"/> African American / Black <input type="checkbox"/> American Indian / Alaskan Native	Asian <input type="checkbox"/> Asian Indian <input type="checkbox"/> Filipino <input type="checkbox"/> Laotian <input type="checkbox"/> Cambodian <input type="checkbox"/> Japanese <input type="checkbox"/> Vietnamese <input type="checkbox"/> Chinese <input type="checkbox"/> Korean <input type="checkbox"/> Other Asian	Native Hawaiian / Pacific Islander <input type="checkbox"/> Guamanian <input type="checkbox"/> Hawaiian <input type="checkbox"/> Samoan <input type="checkbox"/> Other Pacific Islander
HISPANIC / LATINO ORIGIN (ETHNICITY): <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Two or More Races <input type="checkbox"/> Some Other Race <input checked="" type="checkbox"/> Missing		

Client #3 Ethnicity / Race is missing

RACE (Check One): <input type="checkbox"/> Caucasian / White <input type="checkbox"/> African American / Black <input type="checkbox"/> American Indian / Alaskan Native	Asian <input type="checkbox"/> Asian Indian <input type="checkbox"/> Filipino <input type="checkbox"/> Laotian <input type="checkbox"/> Cambodian <input type="checkbox"/> Japanese <input type="checkbox"/> Vietnamese <input type="checkbox"/> Chinese <input type="checkbox"/> Korean <input type="checkbox"/> Other Asian	Native Hawaiian / Pacific Islander <input type="checkbox"/> Guamanian <input type="checkbox"/> Hawaiian <input type="checkbox"/> Samoan <input type="checkbox"/> Other Pacific Islander
HISPANIC / LATINO ORIGIN (ETHNICITY): <input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Two or More Races <input type="checkbox"/> Some Other Race <input checked="" type="checkbox"/> Missing		

Client #4 Identifies as being Chinese

RACE (Check One): <input type="checkbox"/> Caucasian / White <input type="checkbox"/> African American / Black <input type="checkbox"/> American Indian / Alaskan Native	Asian <input type="checkbox"/> Asian Indian <input type="checkbox"/> Filipino <input type="checkbox"/> Laotian <input type="checkbox"/> Cambodian <input type="checkbox"/> Japanese <input type="checkbox"/> Vietnamese <input checked="" type="checkbox"/> Chinese <input type="checkbox"/> Korean <input type="checkbox"/> Other Asian	Native Hawaiian / Pacific Islander <input type="checkbox"/> Guamanian <input type="checkbox"/> Hawaiian <input type="checkbox"/> Samoan <input type="checkbox"/> Other Pacific Islander
HISPANIC / LATINO ORIGIN (ETHNICITY): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
<input type="checkbox"/> Two or More Races <input type="checkbox"/> Some Other Race <input type="checkbox"/> Missing		

This appears as though there are six (6) clients, yet there are only 4. However, this reporting is correct. The Ethnicity category will not be used to tally the total number of clients. It is simply a sub-set for those that identify as being of Hispanic/Latino descent.

*Remember, for clients who identify as being Asian or of Pacific Islander decent, the categories are broken out for each sub-set as well.

*Ethnicity – Hispanic/Latino: Includes Mexican, Mexican-American, Puerto Rican, Cuban, or Spanish descent and is a sub-set of Race.

This category is not used to calculate the total number of clients by race.

“Race” and “ethnicity” are often used interchangeably. The U.S. Census acknowledges the nature of these terms by reporting that these terms should be seen as descriptors of a person’s social and cultural characteristics as well as ancestry. The groupings to be collected here follow the same standards used by the U.S. Census. Asian and Pacific Islander breakouts (or subsets) are required by state law (citation: Government Code, Section 8310.5).